

ASHBURY MEADOW PRIMARY SCHOOL



School Brochure 2017-2018

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WELCOME

Welcome to Ashbury Meadow Primary School, a centre for excellent education, in the heart of East Manchester.

In September 2003 Ashbury and Bank Meadow Primary Schools amalgamated to form Ashbury Meadow Primary School and we moved into our super, newly built premises in September 2004. We have excellent facilities for the children and a Surestart children's centre which parents, carers and the wider community use for a variety of activities. In September 2015, we moved into our next phase of expansion to support our local community. A new, purpose built EYFS and upper Key Stage Two department, along with a further studio for drama and exercise, was opened.

Children come to our school with wide and varied cultural and social experiences. We value each child's experience and background and aim to work in partnership with parents and carers to develop every child's ability to his or her maximum potential. With school and home working together, we can achieve far more for the children.

Ofsted

The school was inspected by Ofsted in June/July 2015. They were extremely pleased with the range of evidence presented by the school and the school received an overall grading of 'Outstanding' in all areas.

Our Vision Statement

At Ashbury Meadow Primary School, children are at the heart of everything we do. We want our pupils to be challenged to reach their full potential and become life-long learners.

Our vision is that pupils will be inquisitive and eager to learn and will be taught by inspirational staff in an outstanding learning environment. Within this environment both pupils and staff will feel safe, respected and supported. Their success will be recognised and celebrated. Pupils will enjoy each other's company and take responsibility for their own actions.

We will have positive relationships within our community and work closely alongside parents and carers to ensure their children have the best possible start to life.

We aim:

1. To help children develop lively, enquiring minds with a lifelong love of learning and the ability to communicate effectively.
2. To help the children to use the knowledge and skills they are taught in a variety of practical situations.
3. To develop self-awareness and encourage children to value and appreciate their own talents and the talents of others.
4. To provide varied opportunities for success, so that everyone can succeed at something and be proud of their achievements.
5. To foster respect and consideration for everyone; encourage people to work together and oppose all forms of discrimination.
6. To develop our children's understanding of the world and an awareness of their responsibility towards the environment.
7. To help children to become decent and responsible members of society, caring for each other in school as we hope they will in later life.

These are our guiding principles. Put simply, we aim to receive each child as an individual personality into our caring community and give him, or her, the best possible education, fully enriched for the challenges of life.

ADMISSIONS

Ashbury Meadow applies the Manchester Admissions Policy for admissions to school. Admissions to Nursery are made at the discretion of the headteacher. After September 2017, free full time places will only be given to children whose parents are eligible under the government's 30 hours free childcare scheme.

We offer a warm welcome to parents who are considering sending their children to Ashbury Meadow and we are very pleased for them to come and visit. Arrangements can be made for parents to look around the school whilst it is in session. Please make an appointment with the School Administrator.

During the term before children enter the Nursery, Nursery teachers supported by the Children's Centre Outreach worker carry out home visits. Parents are encouraged to attend stay and play sessions which are delivered by our Nursery teachers and held in the Children's Centre to support the children's transition to Nursery.

Parents of children new to Reception are invited to an introductory meeting in which Reception staff meet parents and show them around the department. After the introductory meeting, there is a stay and play session. Reception staff carry out visits to pre-school providers for those children who have attended a voluntary independent provider. Children of school age are admitted by the local authority, the school has no power to admit them and parents must contact the local authority, not the school, to request school places.

SCHOOL TIMES

We start at 8.45 a.m. and finish at 3.15 p.m; a bell rings at 8.45 a.m. at which point pupils line up ready to go in to school.

ATTENDANCE AND PUNCTUALITY

Children need to be in school every day and arrive on time. It makes an enormous difference to their progress, right from the start of nursery, if children are late or absent. If a child is absent from school, even for a day, parents/carers should telephone or send a text or letter to let us know the reason. Children should not be absent from school for holidays in term time. However, if there is an unavoidable reason for an absence in term time, then parents/carers should write to the Headteacher and explain why leave of absence is needed. A meeting will be arranged to discuss this with the headteacher or the home school liaison officer, permission will only be granted in exceptional circumstances and where evidence has been provided.

Children with 100% attendance are rewarded at the end of each term.

School Uniform

Grey trousers, skirt or pinafore dress

(children in the nursery may wear jogging bottoms)

White polo shirt

Navy blue sweatshirt

Black shoes

Blue and white striped or check dresses may be worn in summer.

P.E. Kit (from Reception upwards)

Black shorts

Plain white tee shirt

Black tracksuit bottoms

Trainers are needed for outdoor games (shoes must be changed)

(Track suits may be worn for outdoor games)

No football club strips or designer brands please

Sweatshirts, fleeces, white polo shirts and school bags embroidered with the school logo may be purchased from the manufacturer via their website:

<http://www.gooddies.co.uk>

The school office only carries a small amount of stock for emergencies.

All children's property should be clearly named to help us to return lost items to their owner.

JEWELLERY / VALUABLE ITEMS

Children should not wear jewellery in school as it can be a hazard and can result in injury. This is a health and safety issue. Valuable items should not be brought into school because we cannot be responsible for their loss or damage. If, for a specific safety reason, parents want their child to bring a mobile phone to school, then it must be named and given to the administration staff in the main office for safe keeping during the day.

SAFEGUARDING

Ashbury Meadow Primary School aims to create and maintain a safe learning environment where all children and adults feel safe, secure and valued and know they will be listened to and taken seriously. Our school is committed to

the principles outlined in 'Working Together to Safeguard Children, 2017' and implements policies, practices and procedures which promote safeguarding and the emotional and physical well-being of children, young people and staff. We record and monitor safeguarding incidents closely and take the appropriate steps when necessary to ensure the safety of pupils and adults.

Every week we hold a key stage assembly called 'Keeping safe' to educate pupils at their relevant age level about issues such as cyber bullying, road safety, bullying within school. We also invite agencies such as the N.S.P.C.C. to talk to our pupils about safety issues and awareness.

E-SAFETY

Children and young people spend a lot of time online – it can be a great way for them to learn and explore. However, children do also face risks such as cyberbullying or seeing content that is inappropriate. It is important for them to know how to stay safe online.

At Ashbury Meadow, we go to great lengths to keep your child safe whilst using the internet in school. However, it is recognised by all leading agencies, including the Department for Education that using the internet can never be 100% safe. We have an E-Safety Policy and Acceptable Use Policy which outlines safe working practices and procedures and we routinely conduct E-Safety assemblies led by the School Council as well as dedicated E-safety lessons. Some staff meetings focus on E-safety for pupils and staff. We like to work in partnership with parents and carers and the school communicates with parents regularly regarding advice on how to keep children safe online at home. There are also E-Safety awareness meetings held at school which are held to support parents to learn how to ensure safe internet usage at home for their children.

BEHAVIOUR

We believe that children respond to praise. With this in mind we aim to build on the positive. Our behaviour policy has six values.

These are:-

1. Be kind and friendly – no swearing, name-calling or put downs

2. Keep hands, feet and other objects to yourself.
3. Follow an instruction given by an adult first time.
4. Walk around school quietly.
5. Take care of yourself, each other and our school.
6. Think before you speak, think before you act.

Children are rewarded through a system of team points. Team points are awarded for good work and behaviour. The overall winning team for the year is taken on a trip. We like to work in partnership with parents, which we feel is vital if we are to do the best for the children in our care. Sanctions are used if necessary if a child chooses not keep to the school values. In class pupils have different behaviour zones. We also use restorative justice to help pupils who have broken our policy and also support the victims.

A full copy of our behaviour policy can be found on our website.

BULLYING

This is a sensitive issue, but one that is important and cannot be ignored. At Ashbury Meadow bullying is not tolerated and there is a recognised procedure in place for dealing with it. This is explained in our behaviour policy on our website. We also hold weekly assemblies which deal with issues around pupil safety, such as bullying and cyber bullying. The children are regularly informed about who they can speak to and what to do if they think they are being bullied.

CURRICULUM

At Ashbury Meadow we teach a wide range of subjects through a broad based and differentiated creative curriculum. We aim to make learning interesting and enjoyable. In the Nursery and Reception classes children follow the Early Years Foundation Stage curriculum. After this, through Key Stage 1 (5-7 year

olds) and Key Stage 2 (7-11 year olds), children are then taught the core and foundation subjects of the National Curriculum 2014 and Religious Education.

FOUNDATION STAGE

Children in the Nursery and Reception classes follow the Early Years Foundation Stage curriculum which follows six areas of learning. A lot of early learning is play based and links different activities together through themes. The prime areas of learning are:

- Personal, social and emotional development
- Communication and language
- Physical development

The specific areas of learning are:

Literacy

Mathematics

Understanding of the world

Expressive arts and design

English

Children learn to read, write and explain themselves as clearly and fluently as possible. They are encouraged to read for pleasure; to develop a good understanding of what they have read and to appreciate poetry, literature and drama. We have an excellent school library and promote the love of reading across school. Several approaches are used in the teaching of English. Primarily, we use the Talk For Writing strategy in which model texts are used to support spoken language, reading and writing skills. Literacy lessons include the teaching of sentence level and grammar, spelling strategies and the development of different genres of writing through quality texts which usually relate to the topic for that term. We also teach literacy through other subjects and develop links throughout the curriculum where appropriate. Guided reading takes place daily throughout the school and gives pupils an opportunity to

develop the skills needed to read and understand texts of different genres. Please refer to the policy on the school website. The school website contains links to online resources and games under the Curriculum section to support you child.

Mathematics

Mathematics is taught through a daily lesson in which mental, oral and written skills are modelled and practised. There is an emphasis on fluency, reasoning and problem solving to enable children to become proficient mathematicians and to enable them to develop to mastery level. Key skills are taken from the National Curriculum 2014. Children are taught specific mathematical vocabulary and use and apply mathematical skills across the curriculum and in outdoor learning so that children apply their mathematical understanding to everyday life. There is a strong emphasis on proficiency in arithmetic and it is expected that children learn the appropriate number facts which are age-appropriate. Please refer to the mathematics policy on the school website. The school website contains links to online resources and games under the Curriculum section to support you child.

Science

Children learn Science through a combination of practical and theoretical work. We encourage children to have a questioning attitude and to gain satisfaction and enjoyment from investigating and solving problems. This helps them to develop a better understanding of the physical world around them and the animals and plants that inhabit it.

Computing

We follow the National Curriculum for computing. They learn skills which enable them to become IT literate. Pupils have good access to different types of equipment, including desktops, laptops and iPads. We have a number of

children in school who are digital leaders who help to facilitate the smooth running of the Computing curriculum. They support other pupils in their learning and have responsibilities such as the promotion of E-safety around school.

FOUNDATION SUBJECTS

The Foundation Subjects include History, Geography, Design and Technology, Art, Physical Education and Music. We have a musician in residence once a week who teaches the music curriculum across the school. Children are taught to develop the skills and knowledge related to each subject as part of the creative curriculum and are encouraged to enjoy taking part in them all.

Physical Education (P.E.)

P.E. is taught through games, gymnastics, athletics and dance. Children go swimming once a week in Year 4. We work with Manchester City in the Community, who provide sports coaching alongside our teachers to classes from EYFS to year 6 every week. This supports our teachers' professional development to ensure that all children access high quality P.E. Pupils learn new skills and apply them in game situations. There are also opportunities for children to take part in extra-curricular sporting activities such as gymnastics, basketball, football, multi-sports and football. Through School Games, children take part in events with other schools such as boys' and girls' football tournaments.

We hold an annual Sports' Day for EYFS, KS1 and KS2 in the Summer term and we encourage parents to attend.

Religious Education (R.E.) and Collective Worship

Religious Education follows the Manchester Agreed Syllabus and aims to educate children about different religions and to reflect and share their own

experiences. Collective Worship is broadly Christian in character as required by the Education Act. Parents have the right to withdraw their children from R.E. and Collective Worship. Requests should be made in writing to the Headteacher. Alternative provision will be arranged as necessary.

Drama

Drama activities take place in class or in the drama studio and are linked to the English curriculum and/or thematic work. Visiting drama groups come into school to perform plays regularly for the whole school or to hold workshops enabling role play opportunities for children linked to thematic work. There are also opportunities for children to perform before larger audiences of pupils and parents. There is an annual Year 6 leavers' performance which takes place at the end of the Summer Term.

Social, Moral, Spiritual and Cultural education.

SMSC is threaded through the curriculum, and also taught through specific events, such as global week and our weekly assemblies. It is planned for in literacy units of work where SMSC themes in texts are discussed and relevant questions are planned for to allow pupils to reflect on SMSC aspects.

At Ashbury Meadow, we have a School Council which meets every week. It consists of two representatives from each class from Year 3 upwards. Class Councils meet and raise issues which are then taken to the School Council to be discussed. Recommendations are made and these are then considered by staff. The School Council regularly meets with the headteacher to update her and to make requests and annually they meet the governors to inform them of their actions and their impact. The School Council works collaboratively with the school councils of other schools around Manchester as part of the Young Voices project led by Manchester City Council.

We have school prefects who set an example to the younger children and carry out a number of duties such as arranging the hall for assembly. We also have Ashbury Buds, who are pupils in KS2 who help other pupils at play and lunchtime, ensuring everybody has an enjoyable play. Sports' leaders encourage pupils to take part in activities at lunchtimes.

EDUCATIONAL VISITS

Educational visits are arranged as appropriate to provide children with first hand experiences to enhance their learning in school. Parents are asked to make voluntary contributions, in accordance with the school's charging policy, to enable these visits to take place, which are all risk assessed.

SEX & RELATIONSHIPS EDUCATION

Parents are key figures in helping their children to cope with the physical and emotional aspects of growing up and in preparing them for the challenges and responsibilities which sexual maturity brings. The Governors are aware that particular care and sensitivity is needed in matching teaching to the maturity of the pupils. The programme aims to help pupils to cope with those challenges by giving them an elementary understanding of human reproduction. In Years 5 and 6, it is appropriate to include more detailed teaching with the assistance of the School Nurse. Delivery of the Sex and Relationships programme encourages the pupils to have due regard for the moral considerations and the value of family life.

Please refer to the school's Sex & Relationships policy which can be found on the school website.

HOMEWORK

Homework is set regularly. It is an integral part of the work that children are doing in class. Homework is part of the partnership between home and school and we ask that parents help to ensure that children do their homework on time. Parents will be advised of homework return dates and expectations in the September or when your child is admitted. This information will also be available on the website on the class page.

TEACHING METHODS

A range of teaching methods are employed as appropriate for each subject and specific activity. These include whole class, group and individual teaching. A variety of approaches are used and work is modified to meet the needs of children of varying abilities. Inclusion is important and we aim to meet the needs of all pupils. Teaching Assistants, in consultation with the teacher, support pupils individually and in groups. Sometimes they work with the children in class and at other times teach a group of children separately. We also welcome parents, grandparents and other voluntary helpers into school to work with children in a variety of ways.

SPECIAL EDUCATIONAL NEEDS and DISABILITY

Ashbury Meadow has a Special Educational Needs and Disability Policy. The Code of Practice procedures are followed and parents are involved at every stage. In this way we aim to enable all children to achieve as much as possible regardless of their level of need. Our SEND co-ordinator is Mr Fuller; if you have any concerns about your child's educational or health care please contact him. Please see our Special Educational Needs and Disability Policy on our school website.

PLAYTIME

The children in Key Stage 1 and 2 have a morning playtime. Key Stage 1 playtime is from 10.15am – 10.30am and Key Stage 2 playtime is from 10.45am-11.00am. Key Stage 1 pupils are given a free piece of fruit daily. There are games available for the children to play at playtime both outside and in the classroom if it is a wet day. We have a playground buddies scheme (Ashbury Buds) operating at playtime and lunch time. The Ashbury Buds are introduced to the children in assembly in September so that they understand what their role is and who they are.

DINNERTIME

Nursery children	11.30am – 12.25pm
Reception children	11.30am – 12.25 pm
Key stage 1 children	12.00pm – 1.00pm
KS2 children	12.30 – 1.15pm

Children may have a school dinner or bring a packed lunch. Sweets, chocolate and fizzy drinks are not permitted. We ask for a week's notice if parents wish their child to change the type of dinner they have. There is a choice available with school dinners and classes take it in turns to go first so that everyone has the opportunity to have first choice on a regular basis.

EXTRA-CURRICULAR ACTIVITIES

There are a variety of extra-curricular activities which we offer at Ashbury Meadow ranging from sports, chess, music and art. Activities are offered to pupils in each key stage. We strongly recommend that pupils take part in a club as it is a time when they can really develop their interest and enthusiasm for a particular activity.

A physical education organisation called '*Commando Joe*' is also resident in school for one day per week and runs an after school club which aims to develop teamwork and self-esteem through physical activities.

An annual residential trip is organised to either support the curriculum and develop independence.

AFTER SCHOOL AND BREAKFAST CLUBS

At Ashbury Meadow we have before and after school provision for pupils aged three to eleven. This means that parents can make arrangements in advance for children to come to school early and have breakfast or to stay at school after 3.15pm to participate in the after school club curriculum until 6.00pm. The activities for the children include games, construction materials, craft activities and outdoor play. Parents have to pay for this facility although help with fees can often be obtained from colleges, employers or through the Working Tax Credit scheme.

MAKING PAYMENTS TO SCHOOL

Payments to school can be made using the school's online payment service Schoolcomms. The Schoolcomms payment service allows payments to be tracked, any outstanding payments to be checked and allows for payments to be made directly to us using a debit card or instant bank transfer. To use Schoolcomms to make payments, you will need to register for a school gateway account at www.schoolgateway.com and you can download the app to your phone or ipad.

Alternatively, the school accepts cash payments. Any cash sent to school with children must be placed inside a sealed envelope with the child's name clearly written on the front along with the value and purpose of the payment.

HOME-SCHOOL LINKS

We are very keen to work with parents in the education of their children and good communication is vital. The class teacher is responsible for pastoral care

under the general supervision of the Headteacher. If parents are concerned about anything they should get in touch with the class teacher, or through the school office, and make an appointment to discuss the matter. A consistent approach between home and school encourages children to flourish and we aim to keep parents informed about their children's progress. There are two parents' evenings per year, in the autumn and the spring terms. At the end of the school year parents are given a written report for their child. Pupils' attainment at the end of the Autumn and Spring terms is also sent out to parents in the form of a short report. The learning expectations for pupils are sent home in September in the form of a key skills booklet for each year group so parents understand what is expected of their child that year. We also communicate through a weekly newsletter which goes home with the children on Thursday or is sent via e-mail and put on our web site. We like to share good news with parents who are very welcome to attend the celebration assembly on Friday afternoon when children receive certificates. Parents are welcome to join us for coffee beforehand in the Children's Centre. Parents can provide help in school in many ways such as hearing children read, helping them change their library books, working with children in class, and helping to supervise visits.

FRIENDS OF ASHBURY MEADOW

FOAM is a group of parents and Children's Centre and School staff who organise fundraising events and activities for the benefit of the children and families in the area. We hope parents will get involved and take part in events. Everyone is welcome!

SECONDARY SCHOOL LINKS

Children from Ashbury Meadow go on to study at a number of different secondary schools. However, the majority of children go to the East Manchester Academy. Ashbury Meadow is one of the linked primary schools for admission to the Academy. Some of the local secondary schools provide taster days for Year 5 children and all secondary schools provide transition days for year 6 pupils in the Summer term. The Year 6 teacher liaises with the

transition co-ordinators of the secondary schools where our pupils have been given a place.

We prepare our Year 6 pupils to develop independence as they transition to secondary school through taking part in the Crucial Crew programme which promotes good citizenship and safety awareness.

WIDER COMMUNITY INVOLVEMENT

At Ashbury Meadow we have a Children's Centre which is used by the community in a variety of ways. For example, it is used to provide stay and play sessions for children and parents who will attend our Nursery. There is pre-school provision in the children's multi-purpose playroom and this is also used for carers and toddlers' sessions. The training room and ICT suite are used for adult training sessions and meetings.

We have close links with Beswick library and our pupils visit the library and librarians visit school to talk to the children.

Our local Police Community Support Officer regularly visits to school to talk about community issues and updates. The PCSO also talks to the children in assembly regarding keeping safe in the local community.

We have close links with Manchester City Football Club who provide a range of activities such as our participation in the Young Leaders' Festival and they provide disability awareness education for our pupils.

HEALTH AND SAFETY

The school takes matters of health and safety very seriously. There is a detailed Health and Safety Policy in place. Regular fire practices are held and other various health and safety systems are regularly checked to ensure that the school premises and systems are in good working order. There are key pads at the entrance doors and visitors and members of staff wear badges to aid security.

Smoking is not permitted in the school building or grounds. Dogs, except for guide dogs, are not allowed on the site. All adults coming in to school on a regular basis have to have a Disclosure and Barring Service (DBS) check. The children are taught e-safety across school through a planned programme which educates them about keeping safe online. We also run workshops on e-safety to highlight the issues to parents.

All parents must enter school via the main reception if they have meetings or need to speak to somebody.

We request that parents turn off all electrical devices before entering the school and do not take pictures of children unless authorised.

CONCERNS

If parents/carers have any concerns we are always willing to discuss these with you. If you need to talk to the class teacher, please come at the end of the day so that there is time to talk together. It is best to ask or telephone for an appointment as teachers sometimes have meetings to attend after school. Please enter school by the main reception area for these meetings.

If you wish to see the Headteacher please ask for an appointment so that there is time to discuss any issues you want to raise.

If, after discussion with the Headteacher, you are unhappy with the way concerns have been dealt with then you can refer the matter to the Chair of Governors. Ashbury Meadow follows the Manchester Local Education Authority curriculum complaints procedure, a copy of which is available through the School Office. This procedure can be found on the school website.

DATA PROTECTION

Ashbury Meadow is registered for data protection and all records are held in accordance with the Data Protection Act.

FURTHER INFORMATION

School documents, policies, schemes of work and Ofsted reports are available through the School Office or on the school website.

Our website address is:

<http://www.ashburymeadow.co.uk>

Appendix 1

ASHBURY MEADOW STAFF – 2017/18

Teaching Staff
Lucy Thomas (Headteacher)
Neil Long (Deputy Headteacher)
Michael L' Argent (6L)
Mark Gibson (5G)
Katherine Constance (5C)
Beth Johnson (4J)
Suzanna Kerrison (4K)
Nicholas Dean (3D)
Zoe Brocklesby (3B)
Laura Crean (2C)
Harriet Dempsey (2D)
Mariane Pocas (1P)
Rebecca Greenfield (1G)
Martin Fuller – (RF)
Suzanne Jones Assistant Head (RJ)
Emma Lyne (Trainee Teacher – Reception)
Katy Lees (NL)
Lauren Millington (NM)
Home School Liaison Team
Kathryn Greenough
Amie Barrett
Office Staff
Eve Peters – Administration Coordinator
Catherine Nagle – Administration Support Assistant
Jordan Allen
Facilities Manager
Mark O'Neill

Teaching Assistants
Mandy Ward Reception RJ
Rena Landell Reception RF
Marianne Deakin Nursery NL
Jamie Wall Year 5C
Debra Butterworth Year 2C
Michael Foster Year 4K
John Irons PPA
Steven Hewlett Year 6L
Candice Ellis Year 5G
Janet Jackson Year 4
Michelle Jones Year 1G
Emma Doherty Year 1
Sayful Alam PPA
Della Sonoda Year 1P
Rosalind Miller Year 2D
Ishrat Nourine Year 3D
Julie Jackson Year 4
Jacky Hodge Nursery
Justine Wood Year 2
Hazel fox Year 4J
Rosemaria Jones Year 3B

Key Stage 1 results: Year 2 Pupils

Percentage of pupils who achieved the expected standard or above in reading, writing and maths

	Reading	Writing	Maths
2016	60%	50%	60%
2017	44%	42%	51%

Percentage of pupils who achieved greater depth in reading, writing and maths

	Reading	Writing	Maths
2016	25%	19%	18%
2017	21%	18%	16%

Key Stage 2 (end of primary school) results: Year 6 Pupils

Percentage of pupils who achieved the expected standard or above in reading, writing and maths

	Reading	Writing	SPAG	Maths	Combined
2016	79%	86%	86%	75%	68%
2017	71%	88%	88%	75%	63%

Percentage of pupils who achieved high scores or greater depth in reading, writing and maths

	Reading	Writing	SPAG	Maths	Combined
2016	11%	11%	32%	3%	0%
2017	17%	17%	29%	17%	8%

Progress

Average progress in reading, writing and maths 2016

Reading	Writing	Maths
+2.8	+4.0	+0.8

Class average scaled score in reading and maths 2016

Reading	Maths
101	104

Percentage of pupils who achieved a high level of attainment in reading, writing and maths 2016

Reading	Writing	Maths	Combined
10%	10%	4%	0%

